



WEST VIRGINIA BOARD OF VETERINARY MEDICINE
5509 Big Tyler Road, Suite 3
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MINUTES

Friday, October 6, 2017 @ 9:00 AM
Bavarian Inn, Shepherdstown, WV

Members Present: Dr. John Wilson; Ms. Monica R. Patton; Ms. Jo Long; Dr. Barbara Jean Meade;
Ms. Amy Meadows; Dr. D. James Moore; Dr. William Peery;
Members not Present: Dr. Mark Ayers, Dr. Keith Berkeley
Non-Members Present: Dr. Flee, Thomas Kerr, Taloria Wheeler; VIP Pet Care
Non-Members Present via Phone: Kate Campbell; Attorney General's Office; Michael Kidd, Kidd Investigations, Inc.
Minutes taken by: Trish Holstein

I. The Meeting was Called to Order at 9:02 am.

II. Dr. Wilson went over the WV Board of Veterinary Medicine's Mission Statement.

III. Public Comment

- a) The Board, Dr. Flee, Thomas Kerr, and Taloria Wheeler discussed VIP Pet Care's inspection requirements.

Dr. Moore motioned to go into executive session to discuss disciplinary at 9:04 am; seconded by **Dr. Meade**. Motion carried.

Dr. Meade motioned to go out of executive session at 10:58 pm; seconded by **Dr. Moore**. Motion carried.

IV. Disciplinary Committee Report

- a) Consideration of Dr. Gregory Eaton, Case 0915B, Consent and Supervisory Agreement Terms
- Supervisory agreements were signed 12/1/16 and supervisory reports are due quarterly.
 - Probation until May 31, 2018.
 - The Board reviewed supervisory reports.
- b) Case No.1016B Dr. Jane Doyle (Original complaint received 10/27/16- 18 months- 04/27/18)
- Consent Agreement and Order signed August 26, 2017.
 - Probation for 6 months until February 26, 2017.
 - Within 6 months of Consent Agreement and Order (February 26, 2017)
 - Complete 2 hours of Board approved CE's in medical record keeping.
 - After completion of medical record keeping CE, provide 5 medical records for the Board to review.
- c) Case No.0517A (Original complaint received 5/25/17 18 months- 11/25/18)
- **Ms. Patton** motioned that probable cause was found and to submit a Statement of Charges and Consent Agreement; seconded by **Dr. Peery**. Motion carried. **Dr. Moore** left the room and recused himself from the vote.
- d) Case No.0817A (Original complaint received 8/07/17 18 months- 2/07/18)
- **Dr. Moore** motioned that probable cause was found and to submit a Statement of Charges and Consent Agreement; seconded by **Ms. Patton**. Motion carried. The small animal complaint committee left the room and recused themselves from the vote. Motion carried.

- e) Case No.0817B (Original complaint received 8/25/17 18 months- 2/25/18)
 - **Dr. Peery** motioned to further investigate; seconded by **Ms. Patton**. Motion carried. The small animal complaint committee left the room and recused themselves from the vote. Motion carried.
- f) The Board discussed a DEA letter of admonishment for a veterinarian.
- g) The Board discussed veterinary practice being done by an unlicensed person. The Board is still investigating.
- h) The Board discussed equine dentistry being done by an unlicensed person.

V. Approval of Minutes

- a) **Ms. Meadows** motioned to approve the May 23, 2017 minutes; seconded by **Ms. Patton**. Motion carried.
- b) **Ms. Meadows** motioned to approve the July 17, 2017 minutes; seconded by **Ms. Patton**. Motion carried.
- c) **Ms. Meadows** motioned to approve the August 8, 2017 minutes; seconded by **Ms. Patton**. Motion carried.

VI. Reports

- a) The board accepted and reviewed the treasurer's report and itemized object codes which will be filed for auditing purposes.
- b) **Dr. Meade** motioned to approve the P-Card charges for May-September 2017; seconded by **Ms. Meadows**. Motion carried.
- c) The Board discussed the 2nd and 3rd quarter 2017 to date facility inspection report.
- d) The Legislative Rule Making Committee meetings were held and passed for Series 1 Veterinarians, Series 5 Certified Animal Euthanasia Technicians, and Series 6 Schedule of Fees.
- e) The Board discussed the CAET 3-day training cost breakdown.
- f) Trish advised the enhancements to date for the database and website that have been completed by Big Picture:
 - Secretary – Treasurer signature has been replaced for Monica's signature.
 - Online duplicate license fee has been removed.
 - The \$35.00 required fee for the Practice Act for veterinarian's is optional now.
 - The expiration date for October – December new licensees be expired the next year.
- g) Dr. Meade advised that Matt Wilson, WVU Associate Dean in charge of programs, could not find a WVU farmers program.
- h) Trish, Dr. Wilson, and Dr. Moore discussed topics from the AAVSB Annual Conference – September 14- 16, 2017.
- i) The Disciplinary Committee meeting was held October 6, 2017 at 8:00am.
- j) The Rule Making Committee Meeting for October 5, 2017 at 3:00pm was cancelled.
- k) Trish will be attending a teleconference call with the WV Pet Task Force on October 11, 2017.
- l) Executive Director Report
 - The Board reviewed the applications and renewals approved by Executive Director from January – September 30, 2017
 - The Board discussed the DEA controlled substance questions and answers
 - Per the request of VA Veterinary Board, Trish submitted Dr. Fabish's Consent Agreement and Investigation for case #0415A
 - An ineligible applicant that could not provide national test scores was licensed 08/31/17 after he was able to provide national test scores
 - Trish advised that public concerns regarding vaccination clinics were submitted to the Board office. After contacting the vaccination clinics, they are now in compliance
 - Camel Technologies Performance Complaint regarding excessive charges was submitted to the Purchasing Division on August 15, 2017
 - Trish discussed topics from the purchasing conference held on August 22 – August 25, 2017

VII. Questions for Board Consideration

The Board answered the question submitted regarding requirements of patient evaluations for vaccination clinics.

VIII. New Business

- a) The Board discussed PLLC procedural changes and Trish will contact Steve Conley, General Counsel for additional information.
- b) Trish discussed controlled substance handling permits required by DEA. Trish will request the Director of the WV Board of Pharmacy to speak regarding this subject at the next Board meeting.
- c) The Board discussed the USP 800 Hazardous Drugs. Trish will request the Director of the WV Board of Pharmacy to speak regarding this subject at the next Board meeting.
- d) The Board discussed revising the CAET training manual prior to the Series 5 Rule revision effective date. Dr. Moore will work with Dr. Henzler for revisions.
- e) **Ms. Patton** motioned to approve the Application/Renewal Approval procedure; seconded by **Ms. Long**. Motion carried.
- f) **Ms. Patton** motioned to approve the of revised Disciplinary Processing; seconded by **Ms. Long**. Motion carried.
- g) **Ms. Long** motioned to approve the Hurricane VIP Petcare inspection with the additional requirements discussed. The other store locations will be tabled for the next board meeting; seconded by **Dr. Moore**. Motion carried
- h) **Dr. Moore** motioned to extend 6 months for delinquent facility deficiencies compliance for Seneca Animal Hospital and Academy Animal Hospital; seconded by **Dr. Peery**. Motion carried.
- i) The Board agreed that postcards should be sent out to the veterinarians regarding the ambulatory facility registration that's required no later than July 1, 2018.
- j) The Board discussed that ambulatory inspection should be done at the facility home base if the medical records and drugs are located at the home base.
- k) The Board discussed the WV Board of Pharmacy online dispenser reporting. Trish will request the Director of the WV Board of Pharmacy to speak regarding this subject at the next Board meeting.
- l) **Dr. Meade** motioned to approve the Big Picture quote of \$1000.00 for inspection form enhancements; seconded by **Dr. Meadows**. Motion carried.
- m) The Board discussed training a backup veterinarian for the animal euthanasia training.
- n) The Board discussed strategy and goals topics to be discussed at the next Board meeting.
- o) Trish, Doreen, Dr. Meade, and Ms. Patton will be attending the Auditor's Board training on November 29, 2017.
- p) **Dr. Moore** motioned to approve Trish to attend the FARB training on January 25-29, 2017; seconded by **Ms. Patton**. Motion carried.
- q) The Board reviewed the list of veterinary specialties and acknowledged that this list is on the website and the specialist list needs to be reviewed at a Board meeting annually.
- r) The Board discussed a facility opening prior to contacting the Board
- s) The Board discussed a euthanasia facility non-renewal for CAET's.
- t) **Dr. Meade** motioned to approve the purchase of a KIC Sit-Stand Workstation Purchase for \$282.00; seconded by **Ms. Patton**. Motion carried.
- u) **Dr. Meade** motioned to approve the purchase of new seals; seconded by **Ms. Meadows**. Motion carried
- v) **Ms. Patton** motioned to approve a 6-month CE extension for Dr. Lockhart; seconded by **Ms. Meadows**. Motion carried.

IX. The next board meeting will be on January 4, 2017 at 9:00am at the Board office in Cross Lanes.

X. The meeting adjourned at 3:25pm.

Approved by:



Monica R. Patton, RVT
Secretary-Treasurer