



WEST VIRGINIA BOARD OF VETERINARY MEDICINE
5509 Big Tyler Road, Suite 3
Cross Lanes, West Virginia 25313
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MINUTES-TELECONFERENCE
TUESDAY, AUGUST 6, 2019 @ 1:00 PM

Member Present by Phone: Dr. John Wilson; Ms. Monica R. Patton; Dr. Mark Ayers; Dr. Keith Berkeley;
Ms. Jo Long; Ms. Amy Meadows; Dr. D. James Moore; Dr. Barbara Meade left at
1:25pm.
Member not Present: Dr. Frank Cary
Minutes taken by: Trish Holstein

- I. The meeting was called to order at 1:04 pm.
- II. Dr. Meade will discuss with Professor Jim Brett on what he can offer to the Board for record keeping courses.
- III. **Dr. Moore** motioned to approve the Rule Revisions for Series 1, Veterinarian, Series 3, RVT, and Series 6, and for Trish to submit them to the Governor's Office for approval. Once the Governor approves the Rule revisions, Trish shall submit the Public Comment; seconded by **Ms. Patton**. Motion carried.
Dr. Ayers motioned to go into Executive Session at 1:19 pm to discuss the inspection position and salary increase for Doreen; seconded by **Ms. Patton**. Motion carried.
Dr. Berkeley motioned to go out of Executive Session at 1:28 pm; seconded by Dr. Moore. Motioned married. Dr. Meade was not present for the motion.
- IV. **Dr. Berkeley** motioned to hire a second inspector for ambulatory/VIP/Petco, and mobile facilities, to order the new inspector an iPad, and to prorate the salary with \$15,100 for Mike and \$8,000 for the new inspector. Trish and Dr. Wilson will interview the person that Trish is recommending for the inspector position. The Board gives Dr. Wilson permission to hire the new inspector with an effective date of October 1, 2019; seconded by **Ms. Long**. Motion carried. Dr. Meade was not present for the motion.
- V. **Dr. Berkeley** motioned that since Doreen only received 75% of the Governor's raise, to approve a salary increase of \$592.50 for Doreen effective August 17, 2019; seconded by **Dr. Ayers**. Motion carried. Dr. Meade was not present for the motion.
- VI. **Ms. Long** motioned to approve Trish, Doreen, Monica, and any other Board member to attend the Auditor's Board Training on Tuesday, October 29, 2019; seconded by **Dr. Moore**. Motion carried. Dr. Meade was not present for the motion. Ms. Meadows and Ms. Long will let Trish know if they plan to attend. Trish will email Dr. Cary the information to see if he would like to attend.
- VII. The meeting was adjourned at 1:34 pm.

Approved by:


Monica R. Patton, RVT
Secretary-Treasurer