



WEST VIRGINIA BOARD OF VETERINARY MEDICINE
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MINUTES
JANUARY 29, 2026 @ 8:00 AM
GREENBRIER RESORT

Members Present: Dr. Donna Piercy; Mrs. Monica Patton; Dr. Mark Ayers; Dr. Jesse Fallon; Dr. Kay Gilpin; Mrs. Amy Meadows; Mrs. Jo Long; Dr. Shawn Sette; Dr. George Seiler
Board Staff: Trish Holstein, Executive Director; Brandi Legg, Secretary
Board Attorney: Kate Campbell, Attorney General's Office (Via Google Meet) joined the meeting at 10:25 am
Board Investigator: Dr. Barbara Meade
Public Attendees: Dr. Tyler Gamble (via Google Meet); Dr. Brandon Armwood (via Google Meet); Khloe Thomas (via Google Meet)
Minutes taken by: Trish Holstein and Brandi Legg

I. The meeting was called to order at 8:01 am. **Dr. Gilpin** moved to adopt the agenda; seconded by **Dr. Ayers**. So moved.

II. Mission Statement

- The West Virginia Board of Veterinary Medicine protects the health, safety and welfare of the general public and animals of West Virginia through public education, enforcing licensing standards for veterinarians, registered veterinary technicians, certified animal euthanasia technicians and veterinary and euthanasia facilities.

III. Public Comment

- Dr. Tyler Gamble, Dr. Brandon Armwood, and Khloe Thomas with Pilgrim's discussed ambulatory inspection requirements for veterinarians employed by poultry companies. Dr. Gamble advised that most items on the inspection checklist would not be applicable to them.

Mrs. Patton moved to go into executive session to discuss disciplinary cases at 8:31 am; seconded by **Dr. Gilpin**. Everyone was present except for public attendees. So moved.

Dr. Ayers moved to go out of executive session at 11:21 am; seconded by **Dr. Gilpin**. So moved.

IV. Disciplinary Committee Report

EXECUTED OR CONSENT AGREEMENTS OFFERED:

- a) Case No.0325A Dr. Cynthia Linner
- Consent Agreement effective September 19, 2025.
 - Within 3 months of Consent Agreement (December 19, 2025).
 - Completed 3 hours of Board approved CE on the subject of diabetic care.
 - Completed 3 hours of Board approved CE on the subject of emergency care.
 - Completed 3 hours of Board approved CE on the subject of fluid therapy.

- Reimbursed administrative costs
 - **Dr. Sette** moved that since all requirements for the Consent Agreement have been met, the case is now closed; seconded by **Mrs. Long**. So moved.
- b) Case No.0325D Dr. Briardo Reich
- Consent Agreement effective September 19, 2025.
 - Within 3 months of Consent Agreement (December 19, 2025).
 - Completed 3 hours of Board approved CE on the subject of post-operative surgery complications.
 - Completed 3 hours of Board approved CE on the subject of medical record keeping.
 - Within 3 months of completing the CE, submit a total of 3 patient medical records.
 - Reimbursed administrative costs.
 - The Board reviewed the patient records.
 - **Dr. Sette** moved that since all requirements for the Consent Agreement have been met, the case is now closed; seconded by **Mrs. Long**. So moved.
- c) Case No.1024B Dr. Shannon Wilfong
- Consent Agreement effective December 19, 2025
 - Within 6 months of Consent Agreement (June 19, 2026).
 - Complete 3 hours of Board approved CE on the subject of administration of CPR.
 - Complete 3 hours of Board approved CE on the subject of medical Anesthesia Emergency.
 - Reimbursement of administrative costs.
- d) Case No.0925A Dr. Clara Mason
- Consent Agreement effective November 4, 2025
 - License Surrendered

CE AUDIT DISCIPLINARY

- Within 90 days of Consent Agreement and Order
 - Fine of \$100.00.
 - Reimbursement of administrative costs.
 - Within 6 months of Consent Agreement and Order
 - Complete deficient CE during the calendar year 2024. Such hours may NOT be counted as part of the CE requirement for the year 2025.
 - Submit to a CE audit for calendar year 2025.
- e) Case No.BVMCE0425A Dr. Christopher Good
- Consent Agreement and Order effective May 5, 2025.
 - Paid Fine May 5, 2025.
- f) Case No.BVMCE0425B Dr. Richard Mabie
- Consent Agreement and Order effective April 22, 2025.
 - Paid Fine April 14, 2025.
- g) Case No.BVMCE0425C Dr. Winford Maset
- Consent Agreement and Order effective April 22, 2025.
 - Paid Fine April 10, 2025.
- h) Case No.BVMCE0425D Dr. Stephen Willis
- Consent Agreement and Order effective June 4, 2025.
 - Paid Fine December 31, 2025.
- i) Case No.BVMCE0425E Kaycee Olson, RVT
- Consent Agreement and Order effective May 5, 2025.
 - Paid Fine June 9, 2025.

BOARD CONSIDERATION:

- j) Case No.0925D (Original complaint received September 16, 2025)
 - 6-month letter required March 16, 2026
 - 18-month letter required March 16, 2027.
 - **Mrs. Long** moved to find probable cause and to offer a Consent Agreement; seconded by **Dr. Gilpin**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- k) Case No.1025A (Original complaint received October 14, 2025)
 - 6-month letter required April 14, 2026
 - 18-month letter required April 14, 2027.
 - **Mrs. Long** moved not to find probable cause; seconded by **Mrs. Patton**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- l) Case No.1025B (Original complaint received October 27, 2025)
 - 6-month letter required April 27, 2026
 - 18-month letter required April 27, 2027.
 - **Dr. Fallon** moved not to find probable cause; seconded by **Dr. Gilpin**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- m) Case No.1125A Board initiated complaint (Original complaint dated November 10, 2025)
 - 6-month letter required May 10, 2026
 - 18-month letter required May 10, 2027.
 - **Dr. Gilpin** moved not to find probable cause; seconded by **Mrs. Long**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- n) Case No.1125B (Original complaint received November 10, 2025)
 - 6-month letter required May 10, 2026
 - 18-month letter required May 10, 2027.
 - **Mrs. Long** moved not to find probable cause; seconded by **Mrs. Patton**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- o) Case No.1125C (Original complaint received November 13, 2025)
 - 6-month letter required May 13, 2026
 - 18-month letter required May 13, 2027.
 - **Mrs. Long** moved to find probable cause and to offer a Consent Agreement; seconded by **Mrs. Patton**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- p) Case No.1125D (Original complaint received November 10, 2025)
 - 6-month letter required May 25, 2026
 - 18-month letter required May 25, 2027.
 - **Dr. Fallon** moved not to find probable cause; seconded by **Dr. Gilpin**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- q) Case No.1225A (Original complaint received December 1, 2025)
 - 6-month letter required June 1, 2026
 - 18-month letter required June 1, 2027.
 - **Mrs. Long** moved not to find probable cause; seconded by **Mrs. Patton**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- r) Case No.1225B (Original complaint received December 2, 2025)
 - 6-month letter required June 2, 2026
 - 18-month letter required June 1, 2027.2
 - **Dr. Gilpin** moved not to find probable cause; seconded by **Mrs. Patton**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
- s) Case No.1225C (Original complaint received December 11, 2025)
 - 6-month letter required June 11, 2026
 - 18-month letter required June 11, 2027.

- **Mrs. Patton** moved not to find probable cause; seconded by **Dr. Gilpin**. So moved. The small animal complaint committee recused themselves and left the meeting during the vote.
 - Because Dr. Meade and Dr. Fallon are owners of the facility where the Respondent works, they recused themselves and left the meeting during the conversation and vote.
- t) **Mrs. Meadows** moved to approve the CAET application; seconded by **Dr. Seiler**. So moved.
- u) **Mrs. Meadows** moved to send a letter to New River Animal Rescue regarding their pet vaccination clinic; seconded by **Dr. Seiler**. So moved.

V. Approval of Minutes

- a) **Dr. Fallon** moved to approve the October 30, 2025 Rulemaking Meeting minutes; seconded by **Dr. Ayers**. So moved.
- b) **Dr. Fallon** moved to approve the October 31, 2025 Board Meeting minutes; seconded by **Dr. Seiler**. So moved.
- c) **Dr. Fallon** moved to approve the December 19, 2025 Rulemaking Meeting minutes; seconded by **Dr. Seiler**. So moved.
- d) **Dr. Fallon** moved to approve the January 14, 2026 Board Meeting minutes; seconded by **Dr. Ayers**. So moved.

VI. Reports

- a) The Board accepted and reviewed the treasurer's report, itemized object codes, and OASIS monthly reconciliation, which will be filed for auditing.
- b) **Mrs. Patton** moved to approve the P-Card Quarterly Charges; seconded by **Mrs. Long**. So moved.
 - October – December 2025
- c) A rulemaking meeting was held on December 19, 2025.
- d) A rulemaking meeting was held on January 28, 2026.
- e) A complaint committee meeting was held via Google Meet on January 22, 2026.
- f) Dr. Sette discussed his representation of the Board at the WV Veterinary Medical Association Meetings on November 6 and November 8, 2025.
- g) Dr. Fallon and Trish discussed the CAET certification held November 14-16, 2025.
- h) The Board will be holding a CPR CE on April 3, 2026. Trish advised registration will be open in a few weeks.
- i) Trish and Brandi will be attending the AAVSB ED Summit on April 22-23, 2026.
- j) The CAET CE training will be held on April 30, 2026 at Stonewall Resort.
- k) The CAET certification will be held September 18-20, 2026.
- l) Trish advised that the Board members' Ethics Report is due by February 2, 2026.
- m) Trish advised that she and Brandi are still meeting weekly with Big Picture and it is going very well. License renewals have been completed and are now working on initial license applications and facilities.
- n) The Board reviewed the quarterly facility inspection list, applications, and renewals approved by the Executive Director and statistics. The Board ratifies the applications and renewals approved by the staff.
 - October – December 2025

VII. The Board responded to the Public Questions.

VIII. New Business

- a) **Mrs. Long** moved to not record the Board meetings; seconded by **Dr. Gilpin**. So moved.
- b) The Board discussed Chapter 30 Draft Document where it stated, "The Board approved at the last meeting". Trish advised that for all future documents, if a topic is discussed without a final decision, the record should reflect that the Board "discussed" the matter rather than stating it was "approved."

- c) **Dr. Ayers** moved to send a letter to the WV Senate detailing the Board's concerns regarding SB40; seconded by **Dr. Gilpin**. So moved.
 - d) **Dr. Fallon** moved not to proceed with licensing allied health professionals. Allied health professionals may act as a veterinary assistant, pursuant to §30-10-3-v., and perform tasks under the general supervision, pursuant to §30-10-3.i, of a WV licensed veterinarian. However, pursuant to §30-10-3.o, allied health professionals are NOT permitted to practice veterinary medicine; seconded by **Mrs. Long**. So moved.
 - e) The Board tabled discussion of licensing of equine dental care providers until Series 4 and Series 6 rule revisions are completed.
 - f) The Board discussed Series 4 revisions and will discuss them again at the next rulemaking meeting.
 - g) Mrs. Patton provided draft proposal for the Board to consider the licensing of Mid-Level RVTs sometime in the future.
 - h) The Board will review all complaints about the unlicensed practice of veterinary medicine and will be considered case by case.
 - i) The Board discussed ambulatory inspection requirements for poultry and racetrack veterinarians.
 - j) The Board will discuss non-disciplinary consent agreements at the next Board meeting.
 - k) The Board discussed the use of intraperitoneal euthanasia by CAETs. Dr. Fallon will ask Dr. Henzler to assist him with rewording euthanasia techniques and will provide the language to the Board.
 - l) **Mrs. Long** moved to approve the CE extension request; seconded by **Dr. Ayers**. So moved.
 - m) **Mrs. Long** moved that cremation referrals are not a violation of the Board's laws at this time; seconded by **Dr. Gilpin**. So moved.
 - n) Trish advised that the AAVSB Board Basics & Beyond will be held April 24-25, 2026, and she will provide registration information to the Board members, should they choose to attend.
 - o) The Board reviewed the applications and resumes for the Board's RVT position and asked Trish to request more inquiries.
 - p) **Dr. Sette** moved to accept the list of strategy and goals for 2026; seconded by **Dr. Ayers**. So moved.
 - q) **Dr. Fallon** moved that the Board is still in support of and to keep its current AAVSB bylaw amendment; seconded by **Dr. Ayers**. So moved.
- IX.** The next Board Meeting will be held on Thursday, April 2, 2026 at 8:00 am and the rulemaking meeting will be held on Wednesday April 1, 2026 at 3:00 pm at Stonewall Resort.
- X.** The meeting was adjourned at 3:44 pm.



Monica R. Patton, RVT
Secretary-Treasurer