

# WEST VIRGINIA BOARD OF VETERINARY MEDICINE

5509 Big Tyler Road, Suite 3

Cross Lanes, WV 25313

Phone (304) 776-8032 Fax (304) 776-8256

website: www.wvbvm.org email: wgoodwin@wvnet.edu

## REGISTERED VETERINARY TECHNICIAN (R. V. T.)

### REGISTRATION RENEWAL NOTICE 2012

As established in West Virginia Code 30-10 pertaining to registration of veterinary technicians, all such registrations shall expire annually on the 31st day of December. Such registration may be renewed for the subsequent year by payment of the prescribed renewal fee and verification of required continuing education.

- Entire form must be completed and returned with remittance payable to the West Virginia Board of Veterinary Medicine.
- If properly completed renewal form and payment is not received in the Board's office by 12/31/2011, we will not accept it as a current renewal. It will be returned for proper completion and/or a requirement for delinquent renewal fee. Before mailing, be sure all pages are completed.

Please CHECK remittance amount: Please submit a separate check for each renewal

Annual renewal for the year 2012 (If complete & received by Board no later than 12/31/11)  \$80.00

Annual renewal for the year 2012 (If complete & received by Board after 12/31/11)  \$100.00

Please TYPE or PRINT legibly:

Name: \_\_\_\_\_ Registration # \_\_\_\_\_

Social Security Number: \_\_\_\_\_ email: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address:

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

1. Are You Currently Employed As An RVT In WV?  YES  NO

2. If YES, Business Name Of Facility Where Employed: \_\_\_\_\_

3. Business Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip code

4. Business Phone: Area Code \_\_\_\_\_ Phone # \_\_\_\_\_

RVT 2012 Renewal Form

Revised 06/23/11

5. Fax #: (\_\_\_\_) \_\_\_\_\_ Home  Office  None
6. Business email: \_\_\_\_\_  None
7. Other States In Which You Currently Hold Registration As An RVT \_\_\_\_\_
8. Has Your Registration In Any State/Jurisdiction Been Disciplined Since Your Last Annual Registration Was Submitted To This Board?  YES  NO
9. If YES, Where? \_\_\_\_\_ Result of Such Discipline: \_\_\_\_\_  
(attach documentation of the Board's final decision on discipline)
10. Have you ever been convicted of a felony in any jurisdiction?  YES  NO
11. If YES to Q. 10, submit written verification relating to the conviction.
12. Number of RVT's In The Facility Where You Are Employed? \_\_\_\_\_

List Board approved classroom continuing education classes and hours that you completed in 2011. Incomplete information will be cause for rejection. The classes must be approved by the WV Board of Veterinary Medicine, RACE approved, provided by an approved school of veterinary technology or an official state or national veterinary association.

You must specify actual class names, C.E. organization (not speakers), location, the number of hours and dates. Use additional paper as needed.

Name of Board Approved Class	When Taken (mm/dd/yy)	Where (City & State)	Approved C.E. Organization (NO ACRONYMS)	# of Hours
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

LIST TOTAL CE HRS. \_\_\_\_\_

PURSUANT TO WV CODE 48-15-303, EACH APPLICANT FOR RENEWAL MUST ANSWER THE FOLLOWING QUESTIONS AND CERTIFY, UNDER PENALTY OF FALSE SWEARING, THAT THESE ANSWERS ARE TRUE AND CORRECT.

YES NO

13. Do you have a child support or medical support obligation?

(If Q. 13 is NO, skip to Q. 16)

14. If the answer to the above is YES, are you in arrears?

15. If in arrears, do your arrears equal or exceed the amount of child support or medical support payable for six (6) months?

16. Are you the subject of a child support or paternity related subpoena or warrant?

All RVT's must certify that they have completed the continuing education requirement of eight (8) classroom hours of c.e. in Board approved program(s) during the year ending December 31, 2011, unless their registration was issued after and as a result of the June 10, 2011 WV State RVT exam. At least four (4) of the required eight (8) hours must be in the field of veterinary science.

print name

I, \_\_\_\_\_, do hereby certify that if I acquired my registration prior to June 10, 2011, I have completed a minimum of eight (8) hours of continuing education in a Board approved classroom program(s), with at least four (4) hours being in the field of veterinary science, as required for 2012 RVT renewal.

I further attest that I have personally completed this renewal form, and do certify, under penalty of false swearing, that I have answered all questions truthfully and completely.

I further acknowledge and accept that any false statement may subject my registration to disciplinary action including but not limited to immediate suspension or revocation of my registration as a veterinary technician in West Virginia.

Signature of RVT: \_\_\_\_\_ Registration #: \_\_\_\_\_

Print Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Registered Veterinary Technician (R.V.T.)  
Request for Extension to Complete C.E. Due to Medical or Military Emergency

I am requesting continuing education hardship extension regarding my 2012 veterinary technician registration renewal. I understand that such extension may only be granted due to verified medical or military emergencies in 2011 beyond my control. I am aware that this extension request must be received by the Board no later than December 15, 2011 for consideration.

My reason(s) for failing to complete mandatory continuing education in 2011 are:

---

---

---

---

---

---

---

---

(Use additional paper as needed, or reference above that your entire explanation is on a separate page or pages enclosed)

Documentation to support my request for hardship extension to complete c.e. required for 2012 renewal is enclosed. Such documentation is \_\_\_\_\_.  
(Specify, such as doctors statement or military order)

I understand that if the extension for completion of continuing education hours is approved, it shall not be applied toward satisfaction of continuing education in the year completed and shall be separate from continuing education completed in 2012 for 2013 renewal.

Signature of RVT: \_\_\_\_\_ Date: \_\_\_\_\_

**Do Not Write Below This Line:                      Board Use Only**

-----  
The request of \_\_\_\_\_ for extension of time to complete required continuing education for 2012 registration renewal is  is not  approved.

If approved, such extension is granted until \_\_\_\_\_, 2012.

Documentation of completion of Board approved required c.e. must be received in the office of the Board prior to the end of the extension period in order to extend registration renewal through December 31, 2012.

\_\_\_\_\_  
Signature (for WV Board of Veterinary Medicine)                      Title                      Date

Posted By Board \_\_\_\_\_